

N E B R A S K A
LEAGUE *of* CONSERVATION VOTERS

{MANY VOICES, COMMON GROUND}



Internship Program

Our internship program provides a hands-on opportunity to gain in-depth understanding of the field of non-profit management, environmental protection, and Nebraska politics. Interns will learn how to build power through organizing people and gain exposure to the inner-workings of policy development and political engagement.

The Nebraska League of Conservation Voters is a new organization with a small staff. Therefore, interns will play an integral role in its growth and will be considered part of the team. Upon completion of your internship, you will be able to say that you played an important role in building an organization that will make Nebraska a better place.

Interns are selected on the basis of their interests and qualifications. We especially seek interns who have good communication and writing skills and who learn quickly.

Applicants for NLCV's internships should possess:

- Strong writing skills and attention to detail
- A self-starter attitude
- The desire to learn more about conservation and environmental issues
- The desire to learn more about strategies and goals of electoral and advocacy work

Term: Internships are accepted on a rolling basis

Hours: Minimum 10 hours per week

Pay: NLCV's internships are unpaid, but you may be able to get college credit

To apply: Please send your résumé and a brief (1-2 page) writing sample to Chelsea Johnson at chelsea.johnson@nlcv.org. Please designate which type of internship you are interested in (Research & Communications or Organizing).

Research and Communications Intern:

Interns will gain experience in effective communications strategies of advocacy nonprofits, including digital strategies such as action emails and online fundraising. An intern may be expected to conduct research, gather and analyze information, help develop background information on a specific issue, write summaries and fact sheets, and prepare briefing materials, among many other tasks. Interns will gain experience in condensing information into easily understandable, concise writing for the general public. The following are some responsibilities of the research and communications intern:

- Compile weekly updates on important news concerning the environment and conservation of natural resources (these updates will be published on the NLCV website)
- Write a weekly article on a topic of choice (this will be published on the NLCV website)
- Assist in researching effective state policies that promote conservation
- Assist in digital strategies (online organizing) such as email writing and posting to the NLCV twitter and facebook pages
- Assist with donor and foundation research, database management, and large-event planning
- Drafting and editing press materials
- Supporting general services within the office

Organizing Intern:

This intern will gain experience in grassroots organizing, and will work directly with people on a regular basis. NLCV's effectiveness is grounded in membership and our ability to organize people into action, a trait common to advocacy nonprofits. Interns will gain experience in the nuts and bolts of what it takes to organize people into a larger movement. The following are some responsibilities of the organizing intern:

- Write a weekly article on a topic of choice (this will be published on the NLCV website)
- Assist in digital strategies (online organizing) such as email writing and posting to the NLCV twitter and facebook pages
- Assist in planning community events
- Recruit volunteers
- Build the NLCV interest list
- Organize canvasses (both phone and door to door)
- Assist in developing strategy and theories of change
- Supporting general services within the office