

**Certificate in Public Policy Analysis and Program Evaluation
University of Nebraska-Lincoln**

INTERN EVALUATION FORM

Student Name:

Name of Organization:

Supervisor Name:

Phone:

Internship Start Date:

Internship End Date:

Instructions: Using the rating scale below, please indicate the degree of competence the student has demonstrated in each skill area during the internship experience.

S: Superior **A+:** Above Average **A:** Average
B: Below Average **U:** Unsatisfactory **N/A:** Not Applicable

Professional Conduct Assessment:	Rating
1. Demonstrates punctuality and reliability.	
2. Shows initiative and enthusiasm.	
3. Demonstrates a willingness to learn by asking for and using guidance/constructive criticism.	
4. Exhibits dependable work habits (followed through with all tasks, completed tasks on time, etc.).	
5. Accepts responsibility for projects and results.	
6. Works well with others (friendly demeanor, supports others, works as a member of the team, etc.).	
7. Works well independently.	
8. Demonstrates time management and the ability to set priorities.	
9. Shows an attention to accuracy and detail.	
10. Demonstrates general professionalism appropriate for your organization.	
11. General performance of tasks/projects (quality, neatness, accuracy, etc.).	

Core Competencies Assessment:	Rating
1. Writes clear and concise communications.	
2. Articulates ideas well.	
3. Communicates at a level appropriate for the intended audience.	
4. Effectively applies research and/or theory to public problems.	
5. Understands and interprets trends.	
6. Develops clear problem statements.	
7. Gathers information from a variety of sources.	
8. Identifies and applies appropriate analytical techniques.	
9. Interprets results effectively.	
10. Application and demonstration of quantitative skills.	
11. Ability to create and communicate possible solutions to problems.	
12. Application of critical thinking and analysis skills.	
13. Knowledge of key public policy issues in relation to your organization.	

